



Who we are  
What we do  
How we do it  
What is our pledge

# *About us*

We are a consultancy boutique specializing in the assistance of organizations in their pursuit of excellence in Occupational Health & Safety, Quality, and HR Management Systems' continual improvement

We have a proven record of technical expertise and customer satisfaction that goes back to more than fourteen years

# *Our Mission*

We strive to be the facilitator of management improvement organized on the principle of “Excellence Through Service”

# *Our Vision*

We aim to become customers' first choice in Quality, Health & Safety and HR management systems design, auditing, and maintenance

# Methodology



Our consultants will perform within your organization in line with the **Deming Cycle** of management improvement

**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**





# Consultancy



**OUR OBJECTIVE IS FOR YOUR  
BUSINESS TO EXPERIENCE  
IMMEDIATE BENEFITS!**

We will assist you in  
formulating/uplifting your  
**Culture Statements**



- Q Mission
- Q Vision
- Q Values
- Q Code of Ethics
- Q Quality Policy

# Consultancy

Qms  
engineers



OUR OBJECTIVE IS FOR YOUR  
BUSINESS TO EXPERIENCE  
IMMEDIATE BENEFITS!

Our consultants will support you in setting your **Organizational Strategy** and will facilitate its **Deployment** which is cascaded down to form **S.M.A.R.T Objectives** and **KPIs**



# Consultancy

Qms  
engineers



**OUR OBJECTIVE IS FOR YOUR  
BUSINESS TO EXPERIENCE  
IMMEDIATE BENEFITS!**

We will create/upgrade your  
**Organizational Chart** and  
your team members'  
**Job Descriptions**



# Consultancy

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engineers



We will create/upgrade your  
**Human Resources  
Competency Framework**



**OUR OBJECTIVE IS FOR YOUR  
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IMMEDIATE BENEFITS!**



# Consultancy

**Qms**  
engineers



**OUR OBJECTIVE IS FOR YOUR  
BUSINESS TO EXPERIENCE  
IMMEDIATE BENEFITS!**

We will create/review your **Comprehensive HR Management System**, designing namely processes & tools for:

- Q Work Force Recruitment
- Q Performance Appraisal;
- Q Training & Development;
- Q Compensation & Salary Scale



# Consultancy



We will create/review your organization's **regulatory records: Authority Matrix Employee Handbook**

**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**



# Consultancy

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We will walk you through  
your **Succession Planning**



**OUR OBJECTIVE IS FOR YOUR  
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IMMEDIATE BENEFITS!**

# Consultancy

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We will assist you in conceiving/reviewing your **Operational Health & Safety and Business Risk Management Systems**



**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**



# Consultancy

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We will design / upgrade your **Operational & Quality Management Systems, Processes & Tools**



**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**

# Monitoring

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We will allow for a **System Maturity Period** for your people to execute the designed systems while we **Monitor Implementation**



**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**

# Auditing



We will perform **Internal Audits** and produce **Reports of Findings**

**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**





# Improvement



**OUR OBJECTIVE IS FOR YOUR BUSINESS TO EXPERIENCE IMMEDIATE BENEFITS!**

We will assist you to conduct **Root Cause Analysis** and to plan for **Corrective & Preventive Measures**





# Certification



We will coordinate with External Certification Bodies / Registrars for you to acquire the ISO International Certification, in conformance with the Selected Standard



# Maintenance

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We will maintain your management system through regular visits especially set to fit your specific needs and requirements.

This service will additionally focus on continual improvement plans and initiatives for increased customer satisfaction



# Special Programs

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Skill Cap  
Scenario-Driven



**SkillCap** provides workshops, according to your needs and conveniences, with its umbrella of five main series, namely:

- 1- Human Capital Empowerment Series (Soft Skills)
- 2- General & ISO Management Series
- 3- Technical HR CBMS Series
- 4- Sales & Customer Servicing Series
- 5- Leadership & Growth Mindset

HEADSHIP  
The Measure of Tomorrow

The **HEADSHIP Program** is an innovative platform that assists students, fresh graduates, as well as professionals, corporate executives, entrepreneurs, and career shifters with the necessary skills and tools required for the job market. It aims to bridge the growing gap between the busy schedule and subject matter curriculum of the academic world that might be overlooking essential career skills needed for people to excel and shine individually and collectively.

I BETTER  
MY BEST  
MISSION: SELF

**I Better My Best** provides coaching and mentoring services, through which we support our clients in achieving a specific personal or professional goal by providing special activities and guidance. Our life coaches support and assist clients in refining their relationships, careers, and day-to-day lives.

## What you need

- Tailored services specifically fitting your requirements & working environment
- Continuous facilitation, coordination, counselling & coaching
- Results-oriented basis for accountability
- Know-how, openness, honesty and integrity
- Competitively realistic fees



## What we offer

- |                             |                           |
|-----------------------------|---------------------------|
| ✓ State-of-the-art services | ✓ On-time delivery        |
| ✓ Subject expertise         | ✓ Relevance & reliability |
| ✓ Understanding             | ✓ Confidentiality         |
| ✓ Consistency               | ✓ Innovation              |
| ✓ Value for money           | ✓ Satisfaction            |
| ✓ Positive surprises        | ✓ Straightforwardness     |





# *Our Pledge*

Win-Win agreement  
or no deal!

*Thank you for your interest in our services  
Looking forward to hearing from you*



CONTACT

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